

Annex D 1 (normative)

Fire detection and alarm system- Certificate of Servicing/Testing

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[to be given to the user after completion of service]

Certificate number:

Name of Company and or Person responsible for Servicing/Testing:.....

Address of above:.....

Certificate of testing of the fire alarm system at:

Name of protected premises or owner:.....

Address of protected premises:.....

System Category (tick as appropriate)

M	L4	L3	L2/L4	L2/L3	L1	Variations as attached
						Y/N

The Servicing and Testing work covered by this Certificate is as set out below (tick appropriate box):

- Quarterly Servicing and Testing as in 9.2.2.5
- Annual Servicing and Testing as in 9.2.2.6 (including dates of interim certificates as below)

Date Tested	
Quarter 1	
Quarter 2	
Quarter 3	
Quarter 4	

- Special Servicing following a fire (the work set out in 9.2.3.2 has been completed).
- Special Servicing following a false alarm (the work set out in 9.2.3.3 has been completed).
- Special Servicing following excessive false alarms (the work set out in 9.2.3.3 has been completed and the User has been advised of the requirements of 7.3.5, 7.3.6, 7.5.2 and 7.5.4).
- Special Servicing following a fault (the work set out in 9.2.3.4 has been completed).
- Special Servicing following a pre-alarm (the work set out in 9.2.3.5 has been completed).
- Other non-routine attention (specify as 9.2.3.7 or detail other works).

NOTE Page 2 of this certificate shall be completed, signed and dated.

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I/We confirm my/our competence to undertake this work and certify that the following items have been checked during the works indicated on Page 1 of this Certificate, and that consequently the system is operational and compliant in relation to these works

- Entries in the Logbook have been checked (as 9.2.2.5)
- Alarm functions and controls have been checked (as 9.2.2.5)
- A visual inspection of any structural or occupational changes has been made (as 9.2.2.5) and the system has been modified accordingly as per I.S. 3218:2013.
- A clear space of at least 500 mm is preserved in all directions below and around every detector (as 9.2.2.5.1(5)).
- Detectors are sited and spaced in accordance with 6.10.3 and 6.10.4.
- All Manual call points have been checked and remain unobstructed and conspicuous (as per 9.2.2.5 or 9.2.2.6 c)).
- Sounders and any link to an ARC have been tested and are operational (as 9.2.2.5, and as 9.2.2.6 a) and 9.2.2.6 e).
- Wiring, cables and cable fitting have been visually checked (as 9.2.2.6 d)) and they remain secure, undamaged and adequately protected.
- Any defects have been recorded in the Logbook and reported to the Responsible Person for appropriate action (as in 9.2.2.5)
- A Schedule of Service (as Annex D 2) has been completed and affixed adjacent to the Fire Alarm Control Panel.

Signature of Authorised Person responsible for servicing/testing of the system

Name:(Print):..... Position:.....

Signed:..... Date:/...../.....

For and on behalf of (user or Service Provider):.....

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